

## **CLS and Evening Arrangements – Changes to Evening Agreed Status**

A Member wishing to change its Evening Agreed status should contact the RITS Membership & Governance team by email (<u>RITSMembership@rba.gov.au</u>) to advise of the proposed change. The RITS Membership & Governance team will send the Member an application questionnaire to be completed. The questionnaire will cover the reason(s) for the change and how the change will be operationally supported by the Member.

Once the application has been approved, the RITS Membership & Governance team will agree on a changeover date with the Member. The Member will be advised to enter the change using the RITS function MEMBER ADMIN/EVENING AGREEMENT on the business day before the changeover date. The RITS Membership & Governance team will inform the RITS Help Desk who will match the entry after the end of the Evening Session on the same day. The change will take effect on the following RITS business day.

Please refer to the RITS function MESSAGES AND INFO/ EVENING MEMBERS for a list of current Evening Agreed Members.

If you have any questions, please contact the Manager, Membership & Governance, Business Policy and Services at <u>RITSMembership@rba.gov.au</u>.