RESERVE BANK INFORMATION AND TRANSFER SYSTEM

Messages and Information User Guide

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1. MESSAGES AND INFORMATION

This user guide should be read together with the *Overview of Functionality*.

1.1 Overview

This module provides Members with information about RITS and its Members.

1.2 Available functions

Evening Members – view a list of RITS Members that have agreed to operate in the Evening Session.

Holiday Enquiry – view a list of dates when RITS is closed.

Member Enquiry – view a list of RITS Members.

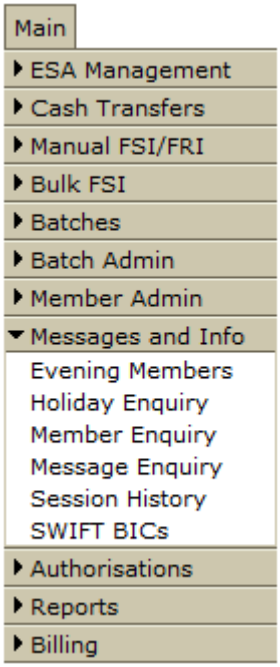
Message Enquiry – read messages sent by the RITS Help Desk or by RITS system processors (e.g. the System Queue).

Session History – view the history of session opening and closing times and changes to session times throughout the day.

SWIFT BICs – view the SWIFT BICs of RITS Members who are in the SWIFT Payment Delivery System.

1.3 RITS Menu

Once logged on to RITS, the menu is displayed on the left hand side of the screen. Select the **Messages and Info** tab to expand the menu as displayed below.



2. EVENING MEMBERS

2.1 Key points

- View a list of the Members of RITS that have agreed to operate in the Evening Session.
- Members undertake to operate in the Evening Session, or cease to operate in the Evening Session after consultation with the RBA.
- Evening Agreed status is matched or unmatched with the RBA (with the Member ACHO) in the function Evening Agreement Maintenance.
- Transactions between two Evening Agreed banks, and all LVSS transactions for the Payment Service BECN (for non-Government direct entry obligations), are assigned the evening transaction flag. These transactions are retained on the System Queue for settlement in the Evening Session, if they have not settled previously. .
- Enquiries regarding Evening Members should be directed to the Manager, Business Analysis, Payments Settlements on (02) 9551 8989.

2.2 Evening Members screen

Select **Evening Members** from the **Messages and Info** tab on the Menu. The following screen is displayed, populated with the list of Members.

Mnemonic	Name	Effective Date
ABNA	THE ROYAL BANK OF SCOTLAND N.V.	04-Dec-2007
ANZB	AUSTRALIA AND NEW ZEALAND BANKING GROUP LIMITED	27-May-2002
BARB	BARCLAYS BANK PLC	10-Sep-2002
BKWA	BANKWEST - DIVISION OF COMMONWEALTH BANK OF AUSTRALIA	10-Sep-2002
BOCA	BANK OF CHINA (AUSTRALIA) LIMITED	03-Oct-2005
BOCS	BANK OF CHINA, SYDNEY BRANCH	10-Sep-2002
BOFA	BANK OF AMERICA, NATIONAL ASSOCIATION	27-May-2002
BOFS	BANK OF SCOTLAND plc	08-Sep-2005
CBAA	COMMONWEALTH BANK OF AUSTRALIA	27-May-2002
CHAM	JPMORGAN CHASE BANK, NATIONAL ASSOCIATION	10-Sep-2002
CITI	CITIGROUP PTY LIMITED	03-Jun-2002
CLSB	CLS Bank International	27-May-2002
DBAL	DEUTSCHE BANK AG	10-Sep-2002
HKBA	HSBC BANK AUSTRALIA LIMITED	27-May-2002
MACQ	MACQUARIE BANK LIMITED	10-Sep-2002
NABL	NATIONAL AUSTRALIA BANK LIMITED	27-May-2002
RABL	RABOBANK AUSTRALIA LIMITED	03-Mar-2003

2.2.1 List headings

Field	Description
Mnemonic	The RITS mnemonic of the Member.
Name	The name of the RITS Member.
Effective Date	The date on which the Member become Evening Agreed.

2.2.2 Filter criteria for Evening Agreed ESA Holders screen

Field	Description
Member	Select from a list of ESA Holders in RITS, or All.

2.2.3 Actions

Button	Description
Find	Select **Find** to display the list of Evening Agreed ESA Holders.
Clear	Select **Clear** to re-populate the filter criteria with default values and clear the list.
Printer Icon	Select the **Printer Icon** to print the page.

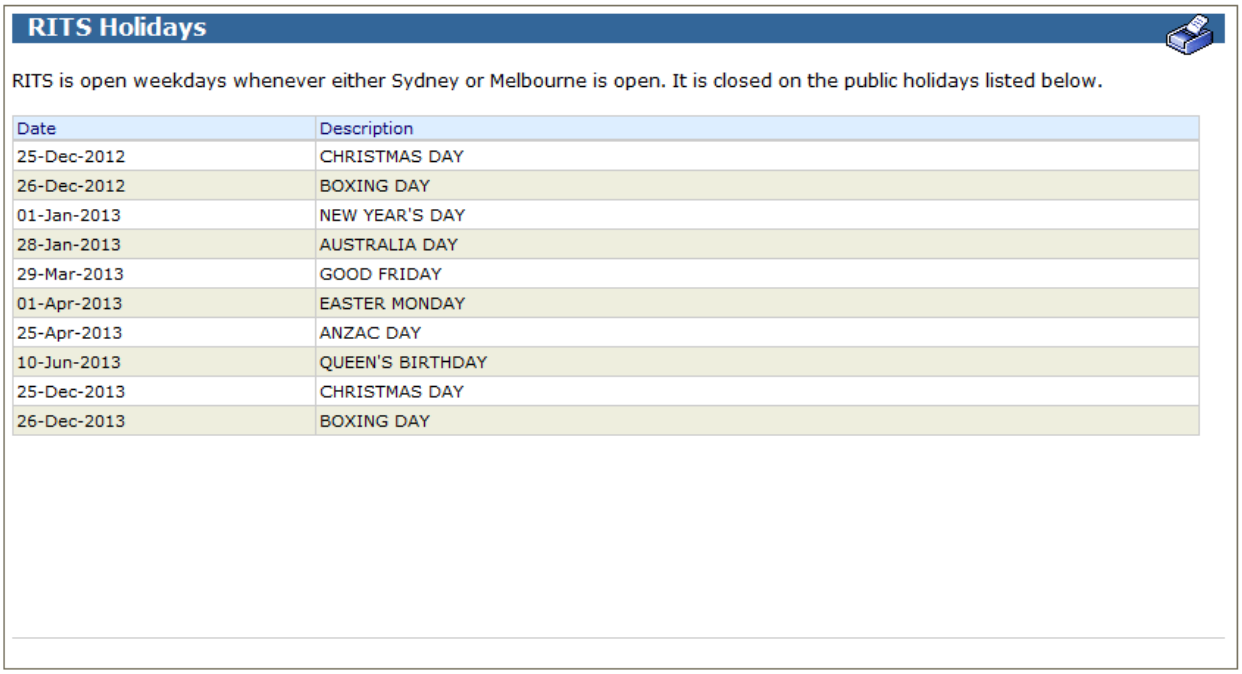
3. HOLIDAY ENQUIRY

3.1 Key points

- View a list of dates when RITS is closed.
- RITS opens (weekdays) whenever Sydney or Melbourne is open.

3.2 Holiday Enquiry screen

Select **Holiday Enquiry** from the **Messages and Info** tab on the Menu. The following screen is displayed, populated with the holiday list.



3.2.1 List headings

Field	Description
Date	The date of the RITS holiday.
Description	The description of the holiday.

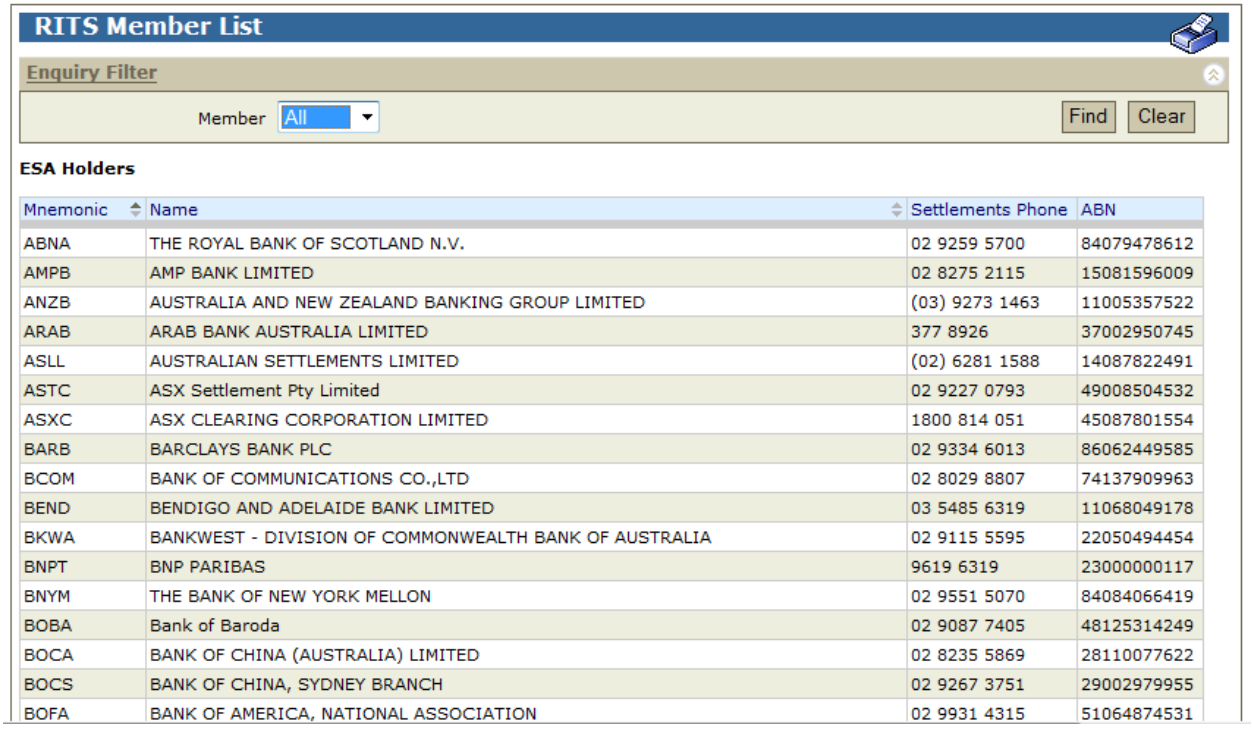
4. MEMBER ENQUIRY

4.1 Key points

- View a list of the Members of RITS, including settlements phone numbers and ABNs.
- Contacts details of all RITS members are available in the RITS Information Facility (available after logging on to RITS).

4.2 Member Enquiry screen

Select **Member Enquiry** from the **Messages and Info** tab on the Menu. The following screen is displayed, populated with the list of RITS Members.



Mnemonic	Name	Settlements Phone	ABN
ABNA	THE ROYAL BANK OF SCOTLAND N.V.	02 9259 5700	84079478612
AMPB	AMP BANK LIMITED	02 8275 2115	15081596009
ANZB	AUSTRALIA AND NEW ZEALAND BANKING GROUP LIMITED	(03) 9273 1463	11005357522
ARAB	ARAB BANK AUSTRALIA LIMITED	377 8926	37002950745
ASLL	AUSTRALIAN SETTLEMENTS LIMITED	(02) 6281 1588	14087822491
ASTC	ASX Settlement Pty Limited	02 9227 0793	49008504532
ASXC	ASX CLEARING CORPORATION LIMITED	1800 814 051	45087801554
BARB	BARCLAYS BANK PLC	02 9334 6013	86062449585
BCOM	BANK OF COMMUNICATIONS CO.,LTD	02 8029 8807	74137909963
BEND	BENDIGO AND ADELAIDE BANK LIMITED	03 5485 6319	11068049178
BKWA	BANKWEST - DIVISION OF COMMONWEALTH BANK OF AUSTRALIA	02 9115 5595	22050494454
BNPT	BNP PARIBAS	9619 6319	23000000117
BNYM	THE BANK OF NEW YORK MELLON	02 9551 5070	84084066419
BOBA	Bank of Baroda	02 9087 7405	48125314249
BOCA	BANK OF CHINA (AUSTRALIA) LIMITED	02 8235 5869	28110077622
BOCS	BANK OF CHINA, SYDNEY BRANCH	02 9267 3751	29002979955
BOFA	BANK OF AMERICA, NATIONAL ASSOCIATION	02 9931 4315	51064874531

4.2.1 List headings

Field	Description
Mnemonic	The RITS mnemonic of the Member.
Name	The name of the RITS Member.
Settlements Phone	The phone number of the Member's settlements area.

Field	Description
ABN	Australian Business Number.

4.2.2 Filter criteria for Message Enquiry screen

Field	Description
Member	Select from a list of RITS Members.

4.2.3 Actions

Button	Description
Find	Select **Find** to display a list of RITS Members.
Clear	Select **Clear** to re-populate the filter criteria with default values and clear the list.
Printer Icon	Select the **Printer Icon** to print the page.

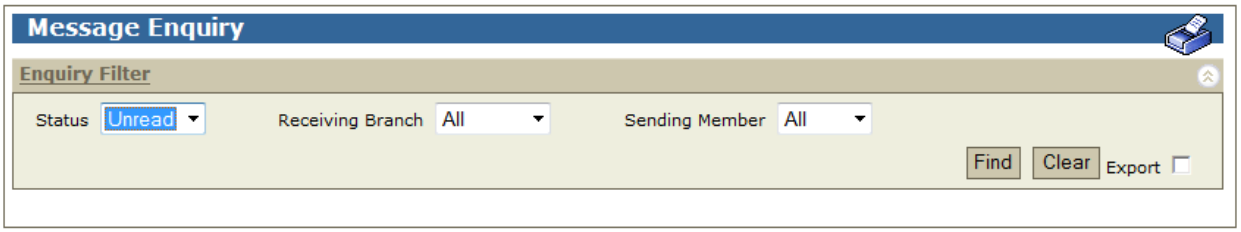
5. MESSAGE ENQUIRY

5.1 Key points

- View messages sent by RITS processors (e.g. the RITS Queue) or the System Administrator.
- Mark messages as *Read* to indicate that someone in the membership has seen and responded to the message.
- Messages remain visible in *Read* and *Unread* status.
- Most messages are removed from the enquiry every night. However, the System Administrator is able to send messages that are viewable over a number of days.

5.2 Message Enquiry screen

Select **Message Enquiry** from the **Messages and Info** tab on the Menu.



5.2.1 Filter criteria for Message Enquiry screen

Field	Description
Status	View messages by status: either *All*, *Read* or *Unread*. The status of a message displays the same for all users. For example, if User 1 changes the status to *Read,* all users will see that status.
Receiving branch	View messages by the branch of the member to which the message is addressed. If the message is related to a transaction, it will be addressed to the branch in the transaction.
Sending member	View messages by *All* or *ACHO* (i.e. the RITS Help Desk)

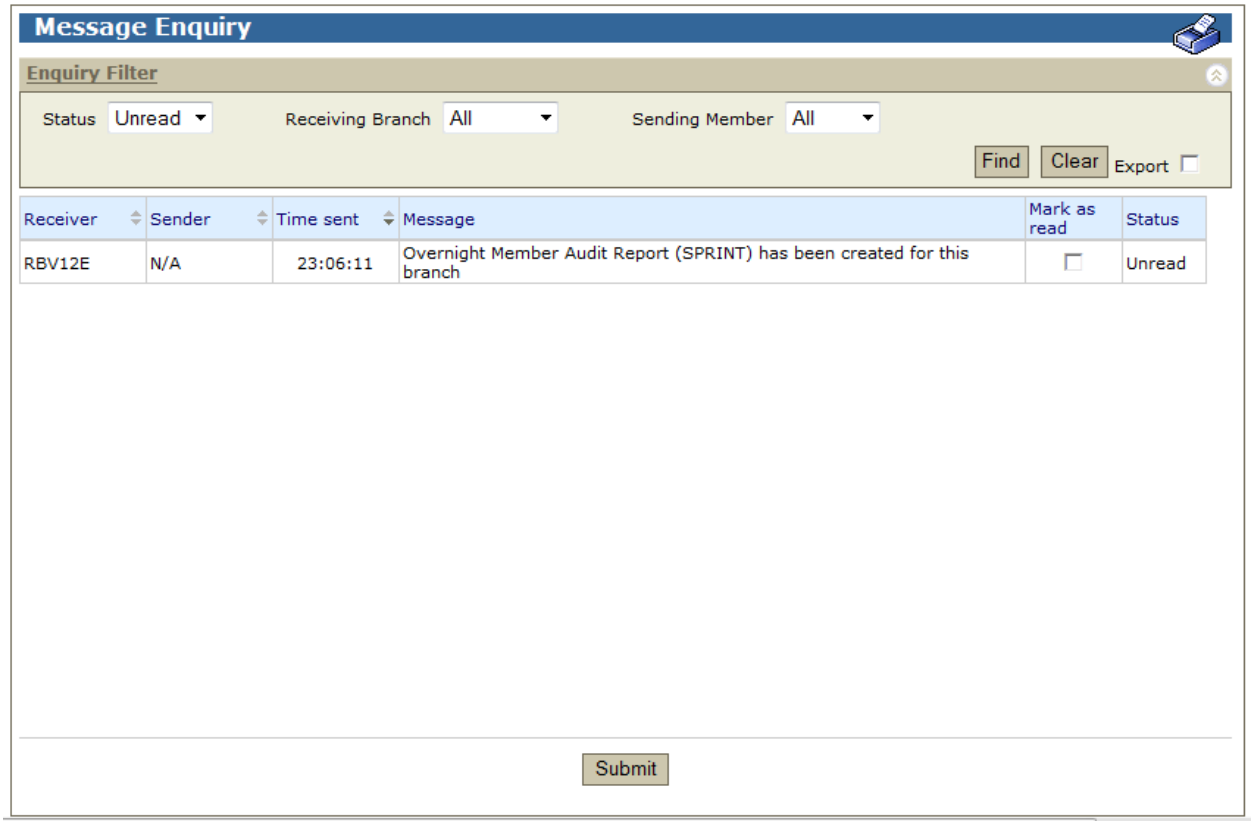
5.2.2 Actions

Button	Description
Find	Select **Find** to display a list of messages.
Clear	Select **Clear** to re-populate the filter criteria with default values. Listed data is also cleared.
Printer Icon	Select the **Printer Icon** to print the page.

5.3 Finding messages in Message Enquiry screen

Once the appropriate filter criteria have been entered in the Message Enquiry screen, select **Find**.

The most recent message is shown at the top of the list.



5.3.1 List headings

Field	Description
Receiver	The branch to which the message is addressed.
Sender	Either N/A (if sent by a RITS processor) or ACHO (i.e. the RITS Help Desk)

Field	Description
Time Sent	The time the message was sent.
Message	The content of the message.
Status	Either *Read* or *Unread*.

5.3.2 Actions

Button	Description
Mark as Read	Tick this box to mark the message as Read.
Submit	Select **Submit** to mark the message as Read.
Printer Icon	Select the **Printer Icon** to print the page.

6. SESSION HISTORY

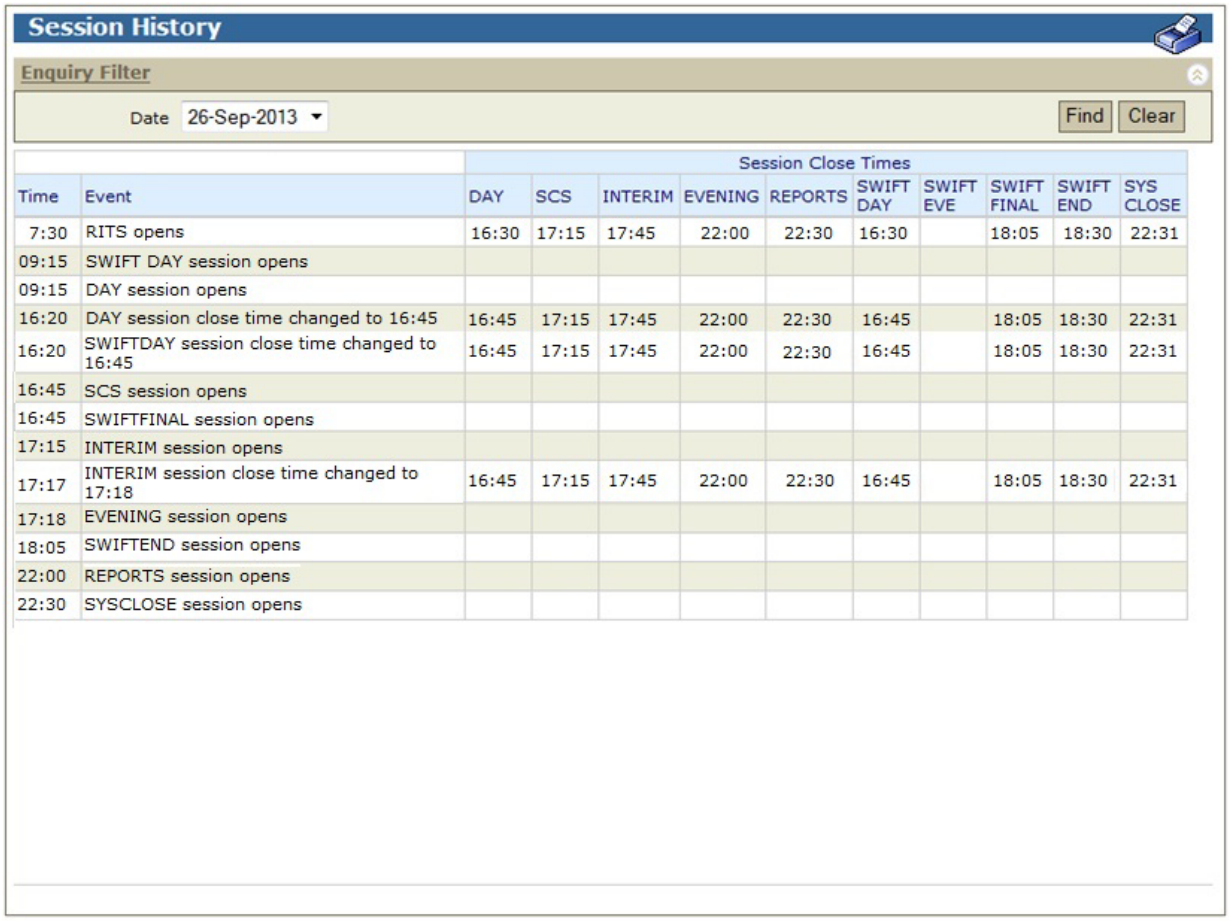
6.1 Key points

- View the time when RITS sessions open.
- View the session closing times whenever a session close time is altered by the RITS Help Desk.
- View the session history for the previous 5 business days.

6.2 Session History screen

Select **Session History** from the **Messages and Info** tab on the Menu. The following screen is displayed, populated with session history details up to that time for the current day.

When RITS opens and when a session close time is changed by the RITS Help Desk, the closing times for all sessions are refreshed and reported in the table.



		Session Close Times									
Time	Event	DAY	SCS	INTERIM	EVENING	REPORTS	SWIFT DAY	SWIFT EVE	SWIFT FINAL	SWIFT END	SYS CLOSE
7:30	RITS opens	16:30	17:15	17:45	22:00	22:30	16:30		18:05	18:30	22:31
09:15	SWIFT DAY session opens										
09:15	DAY session opens										
16:20	DAY session close time changed to 16:45	16:45	17:15	17:45	22:00	22:30	16:45		18:05	18:30	22:31
16:20	SWIFTDAY session close time changed to 16:45	16:45	17:15	17:45	22:00	22:30	16:45		18:05	18:30	22:31
16:45	SCS session opens										
16:45	SWIFTFINAL session opens										
17:15	INTERIM session opens										
17:17	INTERIM session close time changed to 17:18	16:45	17:15	17:45	22:00	22:30	16:45		18:05	18:30	22:31
17:18	EVENING session opens										
18:05	SWIFTEND session opens										
22:00	REPORTS session opens										
22:30	SYSCLOSE session opens										

6.2.1 List headings

Field	Description
Time	The time that the event occurred.
Event	The function reports on the opening of sessions and on changes to the closing times of sessions. The change to the closing time of a session impacts the scheduled opening time of the next session.
Session Close Times	The closing times for each RITS session.

6.2.2 Filter criteria for Session History screen

Field	Description
Date	Select from a list of previous business days to view the session history for the date selected.

6.2.3 Actions

Button	Description
Find	Select **Find** to display a list the session history for the day selected.
Clear	Select **Clear** to re-populate the filter criteria with default values and clear the list.
Printer Icon	Select the **Printer Icon** to print the page.

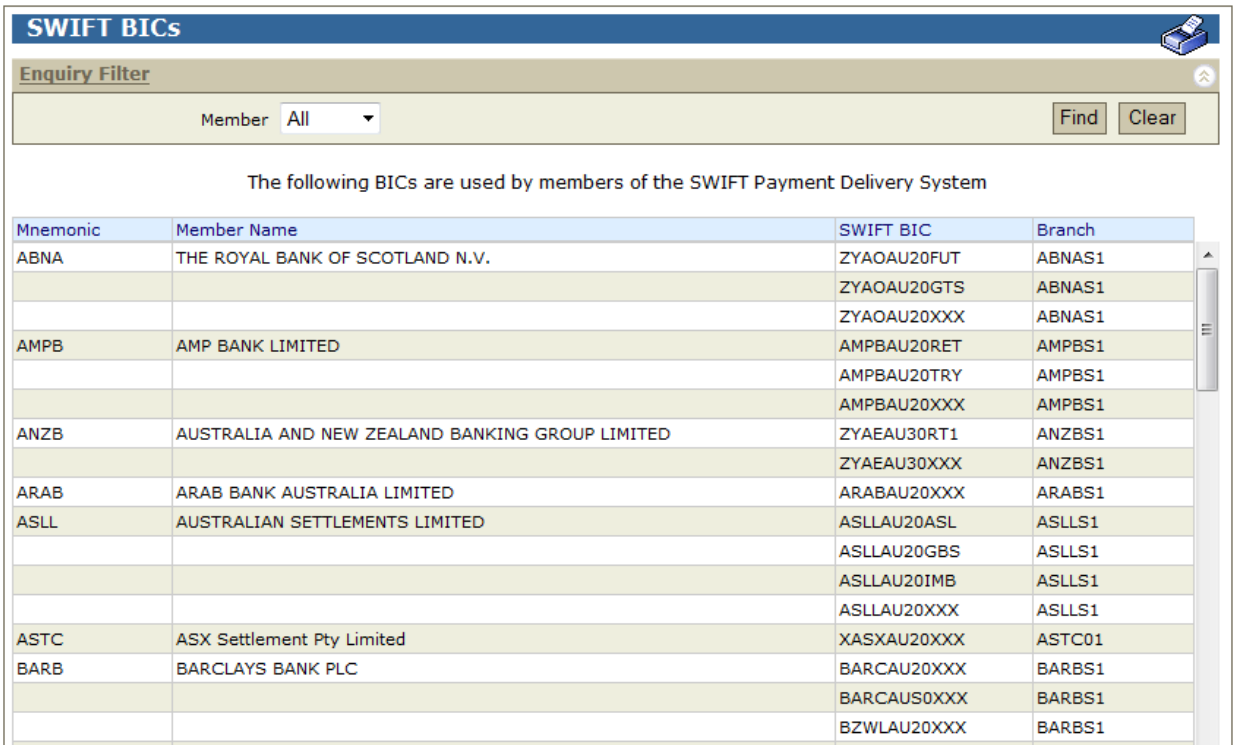
7. SWIFT BICS

7.1 Key points

- View the SWIFT BICs Members use in the SWIFT Payments Delivery System.

7.2 SWIFT BICs screen

Select SWIFT BICs from the **Messages and Info** tab on the Menu. The default of "All" Members is assumed and the results of the query are displayed in the following screen.



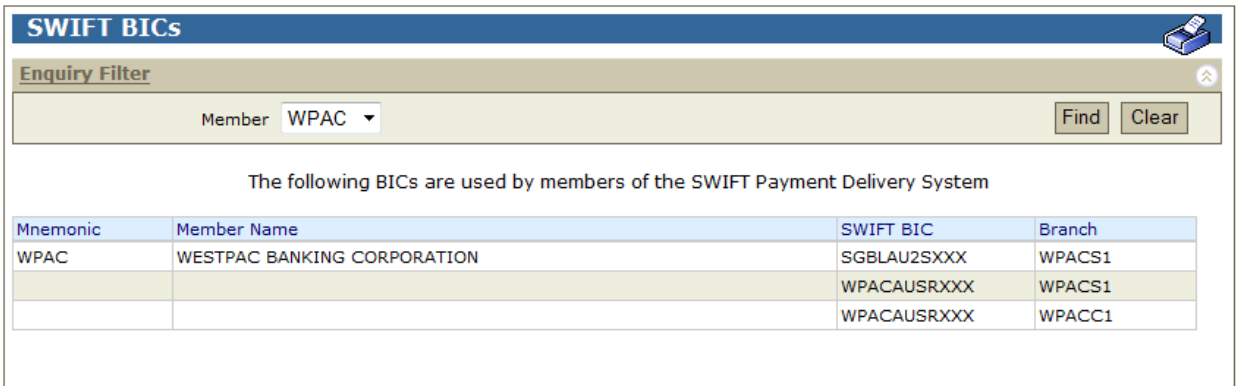
Mnemonic	Member Name	SWIFT BIC	Branch
ABNA	THE ROYAL BANK OF SCOTLAND N.V.	ZYAOAU20FUT	ABNAS1
		ZYAOAU20GTS	ABNAS1
		ZYAOAU20XXX	ABNAS1
AMPB	AMP BANK LIMITED	AMPBAU20RET	AMPBS1
		AMPBAU20TRY	AMPBS1
		AMPBAU20XXX	AMPBS1
ANZB	AUSTRALIA AND NEW ZEALAND BANKING GROUP LIMITED	ZYAEAU30RT1	ANZBS1
		ZYAEAU30XXX	ANZBS1
ARAB	ARAB BANK AUSTRALIA LIMITED	ARABAU20XXX	ARABS1
ASLL	AUSTRALIAN SETTLEMENTS LIMITED	ASLLAU20ASL	ASLLS1
		ASLLAU20GBS	ASLLS1
		ASLLAU20IMB	ASLLS1
		ASLLAU20XXX	ASLLS1
ASTC	ASX Settlement Pty Limited	XASXAU20XXX	ASTC01
BARB	BARCLAYS BANK PLC	BARCAU20XXX	BARBS1
		BARCAUS0XXX	BARBS1
		BZWLAU20XXX	BARBS1

7.2.1 List headings

Field	Description
Mnemonic	The RITS mnemonic of the Member.
Member Name	The Member's name.
SWIFT BIC	The SWIFT BICs used by the Member in the SWIFT Payment Delivery System.
Branch	The RITS branch through which the SWIFT transactions are passed.

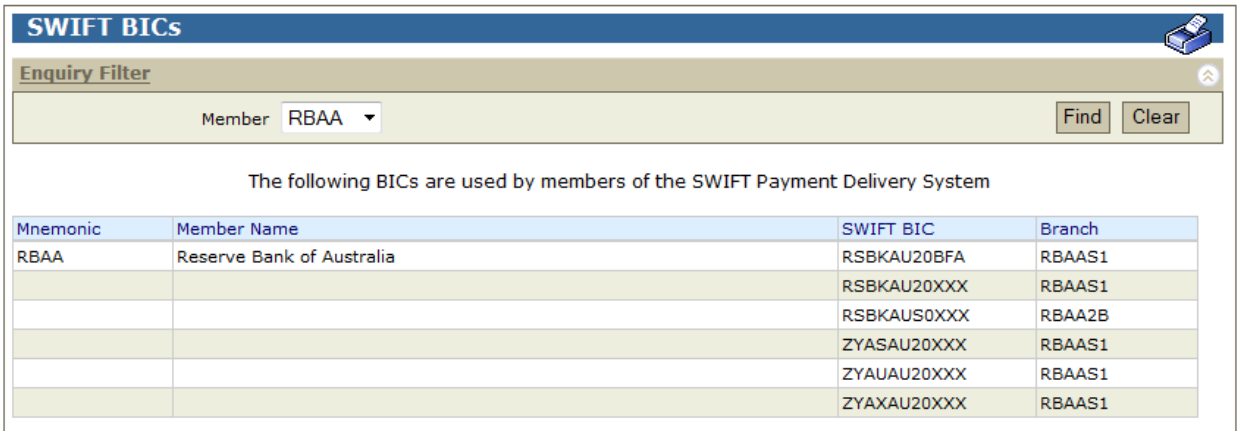
7.3 Finding details in SWIFT BICs screen

To find the BICs of a single RITS Member, select the Member mnemonic from the Member drop down list, and, select **Find**.



7.3.1 Filter criteria for Message Enquiry screen

Field	Description
Member	Select from a list of RITS Members who are in the SWIFT Payments Delivery System or select All.

7.3.2 Actions

Button	Description
Find	Select **Find** to display a list of SWIFT BICs.
Clear	Select **Clear** to re-populate the filter criteria with default values and clear the list.
Printer Icon	Select the **Printer Icon** to print the page.